

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 28, 1945.

The Board of Public Works met on November 28, 1945, in the offices of the Governor, Union Trust Building, Baltimore, Maryland.

There were present:

Herbert R. O'Connor, Governor
J. Millard Tawes, Comptroller
Hooper S. Miles, Treasurer.

Mr. Walter N. Kirkman, Director, Department of Budget and Procurement, also attended the meeting.

The Minutes of the meetings of September 25, 1945, and October 17, 1945, copies of which were sent to each member of the Board, were approved.

MARYLAND COMMISSION ON POST WAR RECONSTRUCTION AND DEVELOPMENT:

The Secretary advised the Board of receipt of an announcement from Mr. Edward L. Palmer, Jr., architect, of the re-organization of his firm because of the return of the former associates from the armed services. This announcement was called to the attention of the Board because of the fact that the Board had retained the firm of Palmer and Lamdin for architectural services required for construction at the Maryland Training School for Boys and the Maryland House of Correction and because of the fact that Mr. Lamdin had died recently.

The Secretary brought to the attention of the Board a letter from Senator Wilmer C. Carter requesting consideration of Mr. Frederick Thomas, architect, in the assignment of work to architects in connection with the post-war construction program.

No action was taken on this letter.

The Secretary brought to the attention of the Board copy of letter written by Palmer and Lamdin, architects, to the Maryland Commission on Post-War Reconstruction and Development, relative to the status of the work assigned to them in connection with the State's postwar construction program.

The Board approved recommendation of the Comptroller that the Maryland Commission on Post War Reconstruction and Development be reimbursed in the amount of \$82.13 covering loss of that much through a robbery which occurred over the week-end of September 17, 1945, when the offices of the Commission were ransacked by some unknown person.

The Board approved applications submitted by the Maryland Commission on Post War Reconstruction and Development for additional aid to the various local units for the preparation of plans and specifications of post-war projects totaling \$8,755, bringing the total amount of grants authorized by the Board of \$442,338.00. The projects are as follows.

Allegany County: -

1. Project No. 1-C-1, dated May 12, 1945, for Water Transmission Pipe Line at Frostburg, Maryland - \$360.00.
2. Project No. 1-C-2, dated May 12, 1945, for Water Loop "A", Section 1, at Frostburg, Maryland - \$395.00.

Cecil County:-

1. Project No. 7-D-2, dated May 8, 1945, for Municipal Water System at North East, Maryland - \$2,250.00.

Frederick County:-

1. Project No. 10-A-1, dated April 26, 1945, for Municipal Office Building, "A" Street and First Avenue, Brunswick, Maryland - \$1,250.00.

Harford County:-

1. Project No. 12-C-1, dated March 19, 1945, for Sewage Treatment Plant and Facilities, at Havre de Grace, Maryland - \$3,500.00.

Washington County:

1. Project No. 21-E-1, dated May 21, 1945, for Community Building at Hancock, Maryland - \$1,000.00.

A delegation headed by Mr. Clarke Gardner, City Engineer of Salisbury, Maryland, and members of the City Council and of the Chamber of Commerce of Salisbury, Maryland, appeared before the Board in the interest of obtaining from the Post War Fund an allotment to assist the City of Salisbury in the preparation of plans and specifications for a sewerage system and incinerator plant for that town. It was stated that the cost of the preparing of these plans and specifications would be approximately \$18,000, the delegation requesting that the State contribute one-half of these expenses.

After due consideration the Board agreed that it would approve an allotment up to \$9,000 for this purpose from the Post War Fund upon receipt of a recommendation from the Maryland Commission on Post War Reconstruction and Development of the projects in question.

The Board confirmed the previous appointment of Mr. T. W. Jamison, Jr. as architect for the Maryland State Reformatory for Females. Advice to Mr. Jamison of the appointment was withheld by the Secretary because of a letter which had been received from the Director of the Department of Correction suggesting that some other architect be assigned to this work.

Mr. Kirkman reported that bids had been received for repairs to cottages and the administration building at Cheltenham School for Boys totaling \$38,849, for which the sum of \$37,000 had been allocated for this construction in the postwar construction program. The Board thought it very desirable to proceed with this work and approved the acceptance of the low bid submitted by Herring & McCall, the additional money necessary (\$1,849.) to be made available out of the Post War Construction Fund, the total allotted to Cheltenham School for Boys to be increased accordingly to \$38,849.

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The Board considered the matter of construction of Dining Hall and Culinary Unit at Cheltenham School for Boys and felt that any action looking toward this construction should be deferred until it is definitely known what will be done as to the future use of the Cheltenham property. The firm of Ross and Walton, architects, were authorized to prepare plans and specifications for this construction but they are not to ask for bids for the construction unless and until authorized by the Board to do so.

The Secretary brought to the attention of the Board a letter from the Department of Correction advising of the status of the construction for the institutions for that Department, none of which are in shape so that bids might be requested.

The Board approved bill of Mr. J. Spence Howard, surveyor, in the amount of \$65.00 covering surveying work and bill of Raymond Concrete Pile Company in the amount of \$412.00 covering test borings made in connection with additions to be made to the building for the Department of Motor Vehicles in Baltimore.

The Secretary brought to the attention of the Board a communication received from the Anne Arundel County Sanitary Commission advising that upon the completion of surveys and final cost estimate a tentative agreement for the extension of the sewerage facilities to the Maryland Training School for Colored Girls will be submitted to the Board for approval.

The Secretary brought to the attention of the Board the fact that bids had been received for the construction of the new Dormitory at Morgan State College. The Governor stated that he had received a recommendation from Judge Morris A. Soper, Chairman of the Board of Trustees, that because of the excessive cost of construction at this time that the Board of Public Works not consider awarding a contract at this time but that this construction should be deferred until more favorable conditions prevail.

The Secretary brought to the attention of the Board a communication from Taylor & Fisher, architects, suggesting that the mechanical work which had been allocated to them by the Board in the postwar construction program for Morgan State College be given directly to an engineering firm because of the fact that practically the entire job would be a mechanical one and there would be no reason for the work to clear through the offices of the architects. The engineering firm of George & Hartman was recommended by Taylor & Fisher as being very well equipped to do the work.

In this connection the Secretary brought to the attention of the Board a letter which was received from Morgan State College recommending that, in the event the firm of Taylor & Fisher were not going to take care of this engineering work, that the same be assigned to Mr. Lucien E. D. Gaudreau, architect, as Mr. Gaudreau had done work at the institution before and was very familiar with the Power Plant and the engineering work which would be involved in connecting the mechanical facilities with the buildings at the institution.

The Board decided to assign this engineering or mechanical work to Mr. Gaudreau, who had indicated a willingness to the Secretary, after having received a copy of the letter which Morgan State College addressed to the Board, to accept the assignment.

The Board took up for discussion the bids which were received for work at Spring Grove State Hospital and Springfield State Hospital, the low bids in the case of work at both institutions being considerably higher than the amounts allocated for the work:-

- 1- For Spring Grove State Hospital the amount allocated was \$79,000, while the low bid received exceeded that amount to the extent of \$109,807.20; and
- 2- For Springfield State Hospital the amount allocated was \$164,000, while the low bid received for the work amounted to \$294,458.00, or \$130,458.00 in excess of the amount allotted for this construction.

The Board decided as a matter of policy that the State should not proceed with construction at this time where bids are so much in excess of the allotments. In the case of these institutions, the Board felt that if the Boards of Managers of the institutions and Dr. George H. Preston, Chairman of the Board of Mental Hygiene, were to decide that it was imperative to proceed with construction at this time that the Board would be willing to give further consideration to authorizing the going ahead with the work - provided the institutions would be willing that the excess cost be absorbed in the total allotted to the institutions in the post-war construction program and that the contractors be contacted for the purpose of seeing how much money could be saved if an agreement could be entered into whereby the contractors would agree to a fixed-fee with the understanding that any savings which might be effected would belong to the State because of the fact that the contractors, in order to protect themselves in submitting the bids which were received, had to provide comfortable margins of safety, with the understanding that the total cost to the State under the arrangements suggested would not exceed the amount of the low bid.

The Board requested the Secretary to advise the Boards of Managers of the institutions and Dr. Preston accordingly so that they might give consideration to the views of the Board of Public Works, as expressed, and decide what they thought should be done, with any conclusions reached by them to be approved by the Board before any commitments would be made.

The Board confirmed verbal approval given individually by the members to request of Spring Grove State Hospital that it be authorized to enter into a contract in the amount of \$16,780.00 with Harry T. Campbell Sons' Corporation for repairs and reconstruction of roads at that institution.

approval

The Board confirmed verbal/given since the last meeting of the Board to the University of Maryland for authority to proceed with the construction of the Fire Service Extension Building at an estimated cost of \$159,920. This figure is \$51,920 in excess of the original amount of \$108,000 which had been allotted to cover the cost of this work. Therefore, additional funds were authorized to be made available to the University of Maryland out of the Post War Construction Fund.

The Board approved request of the University of Maryland that they be authorized to proceed with the construction of one Boys' Dormitory at a cost of \$50,000, for which plans and specifications are complete. In giving this approval the Board specifically stated that the building would have to be kept within the allotment of \$50,000 made to cover this project.

The Secretary brought to the attention of the Board two forms of agreement received from the State Law Department which that department had been requested by Dr. H. C. Byrd, President, University of Maryland, to prepare covering agreements to be made with the owners of the Powell Farm located near Princess Anne, Maryland, and the Marlowe Farm located in Prince George's County, Maryland, near the University of Maryland.

The Secretary read to the Board the letter of the State Law Department which accompanied the agreements and was instructed to advise Dr. Byrd of the approval of the Board to the agreements with the understanding that the agreements would be submitted to the Board of Regents of the University of Maryland and approved by that Board before execution, and also that the Board of Regents be advised as to the reason for the agreement in regard to the Marlowe Farm being dated as of March 28, 1945 rather than of current date.

The Board also approved the recommendation of the State Law Department that a title search of these properties be made before the execution of these agreements, in view of the large amount of money involved.

Under these agreements rental is called for in the amounts of \$6,000 per year for the Powell Farm and \$15,000 per year for the Marlow Farm, with options to purchase same. The attention of the Board was called to the fact that before the Comptroller would be able to make payment of the amounts payable under the agreements, it would be necessary that proper budget amendments be approved, because there are not at this time any appropriate items in the budget of the University of Maryland to which these payments could be charged and the Comptroller would be without authority to make such payments until amendments covering them would be received by him.

The Secretary brought to the attention of the Board a letter received from the University of Maryland, dated November 9, 1945, requesting authority to purchase the following properties:-

College Park:-	Buckley property, adjacent to the Gilbert property	\$12,500
	Patterson property necessary in the change of location of the heating plant	9,000
	Clafin property necessary in connection with the Fire Service Extension Building	1,600
		<u>\$23,100.</u>

In his letter, Dr. Byrd advised that the amount of \$23,100 would be available for the payment of these properties from the surplus in the University's contracts with the Army, which has been reserved.

The Board approved the request for authority to purchase these properties but desired that before the University proceeds with the acquisition of the properties a statement be submitted to the Board explaining the availability of the surplus and just how it is figured that this amount will be available out of funds of the University in the current fiscal year.

The Board also felt that an appropriate budget amendment should be provided so that the disbursement of the money might be charged to the proper budget account on the books of the State Comptroller and of the University of Maryland.

The Secretary requested information as to whether anything had been done in connection with the Wind Tunnel to be constructed at the University of Maryland. The Governor advised the Board of receipt of a letter from Dr. H. C. Byrd, President, outlining that the Board of Regents is proceeding with procuring plans and specifications for the Tunnel and for having it constructed by the Austin Company of Cleveland, Ohio, on a fixed-fee basis. The Governor turned over to the Secretary the letter which had been received from Dr. Byrd after its contents had been explained to the Board and had been approved.

Mr. Kirkman brought to the attention of the Board a proposal from Mr. Raymond A. Weisner, from whom the site for the Eastern Shore Chronic Disease Hospital was purchased at Salisbury, Maryland, whereby an alternative right-of-way into the State's property would be available if the State were to make available to Mr. Weisner a strip of land 50 feet wide binding on the edge of the State's property on which Mr. Weisner would be building a road which would serve the adjoining property still owned by Mr. Weisner, as well as the State property.

It is understood that Mr. Weisner is selling the property now owned by him and mentioned as adjoining the State property to the Rubberset Company and that this road is to take the place of the right-of-way which Mr. Weisner granted to the State over the property to be sold. Mr. Kirkman presented plans to the Board showing the proposed road; etc.

Inasmuch as the proposal of Mr. Weisner was regarded as being of much advantage to the State, it was approved by the Board.

Mr. Kirkman brought up the question of the construction of a bridge into the property for the Eastern Shore Chronic Disease Hospital and the Board approved the going ahead with the construction.

However, since the bids for the construction of the hospital were so much in excess of the amount available for construction of the hospital building and the need for the bridge at the present time is not as urgent as it would have been if the bids for the construction were within the amount available and it were in order to award a contract for the hospital, the construction of the bridge will be delayed so that the State will be able to benefit by any lower construction costs which might be available to it at a later date.

(Bids for the Eastern Shore Chronic Disease Hospital were opened November 30, 1945, subsequent to the meeting of the Board, but before any steps were taken looking toward the construction of the bridge in question.)

Mr. Thomas B. Sprague, the newly named president of Cheltenham School for Boys, appeared before the Board and discussed the activities of his Board and of the State Department of Public Welfare in endeavoring to locate a site for the new institution to be known as the Maryland Training School for Colored Boys. Mr. Sprague stated that representatives of both agencies had been in touch with each other and had agreed upon two sites as suitable for the new institution.

- 1- The property known as "Cherry Hill" site which is located South of Westport; and
- 2- The property on the Washington Boulevard known as the Rettaliati property.

The "Cherry Hill" site was indicated as being preferred to the Rettaliati property.

The Board indicated its willingness to approve the recommendation of the members of the Board of Managers of Cheltenham School for Boys and the State Department of Public Welfare upon formal recommendation to be received from those Boards as to the site for the new institution.

The Secretary brought to the attention of the Board copy of communication addressed by Mr. B. Frank Newcomer, President of The Maryland School for the Blind, to Mr. Henry P. Irr, Chairman of the State Planning Commission, citing the need for additional building facilities at the institution and requesting that the Commission recommend that such additional facilities be provided for the training of children coming within the scope of the work of the institution.

After giving careful consideration to the matter, it was felt that the Board was without any authority to provide funds for any additional facilities for the institution and that if anything could be done, it would be a matter to receive the consideration of the 1947 Session of the General Assembly.

Mr. Kirkman reported to the Board that the State Roads Commission is prepared to proceed with the work of protecting Blakiston Island from soil erosion, there being an appropriation of \$10,000 in the 1946 Budget and an allotment of \$1,400 from the General Emergency Fund to take care of the cost of the work.

Mr. Kirkman was requested to get in touch with the State Roads Commission and arrange for the doing of this work promptly.

Mr. Kirkman reported to the Board that bids had been opened in connection with the work of remodeling the State Tobacco Warehouse to provide office and warehouse facilities for the Department of Budget and Procurement, but that inasmuch as the lowest bid was \$176,468, with only \$86,000 having been allotted for the work, he felt it unwise to proceed with the work at this time. The Board was of the same opinion and decided to defer asking for further bids until building conditions become more favorable.

Mr. Kirkman reported to the Board that bids had been opened for construction of the Woman's Dormitory at Morgan State College and that the low bid was \$271,333 with but \$160,000 allocated for this work. Governor O'Connor called attention to the fact that he had received word from Judge Morris A. Soper, Chairman, Board of Managers, that the Trustees of the school thought it unwise to proceed with any construction in view of the unfavorable conditions and for that reason there would be no recommendation that the college be authorized to proceed with awarding a contract.

The Board was of the same opinion and decided to defer construction until more favorable building conditions come about.

The Secretary brought to the attention of the Board request received from Mr. Frederic A. Fletcher, architect, for authority to advertise for bids for the addition to the Administration Building of the Department of Motor Vehicles upon the completion of plans and specifications for this construction.

The Board felt it would be well to not request bids for this work until after bids had been received for the construction work allotted to the State Department of Health for the Baltimore Building.

The Board approved bill of Howard C. Sutton, surveyor, to Rosewood State Training School in the amount of \$1,217.00, covering surveying services in connection with construction for which the plans and specifications are being prepared by Mr. Henry P. Hopkins, who approved this bill.

The Board approved payments which were made from the Post War Construction Fund since the last meeting of the Board, as follows:-

Cheltenham School for Boys:	
Herring and McCall, contractors	\$10,495.00
Ross and Walton, architects	1,968.00
Department of Motor Vehicles:	
Frederic A. Fletcher, architect	3,000.00
Raymond Concrete Pile Co.	412.00
Frederic A. Fletcher, architect	1,000.00
Eastern Shore Chronic Disease Hospital:	
Edwin Wilson Booth, architect	14,061.59
Wm. Handy Livingston and Mary E. Livingston	400.00
Springfield State Hospital:	
Henry Powell Hopkins, architect	10,868.40
Henry Powell Hopkins, architect	4,086.00
The A. S. Abell Co.	51.60
Baltimore News Post & American	23.40
Daily Record Co.	12.75
Daily Record Co.	6.00
Spring Grove State Hospital:	
Daily Record Co.	12.60
A. S. Abell Co.	42.00
Baltimore News-Post & American	24.00
Henry Powell Hopkins	2,794.20
University of Maryland:	
Edwin Wilson Booth	2,040.00
Faisant and Kooken	6,400.00
Fire Service Building-Park Transfer Co.	75.00
Fire Service Building	442.30
Fire Service Building	186.98

CHEL TENHAM SCHOOL FOR BOYS:

The Secretary brought to the attention of the Board a requisition received from the Charles J. Spielman Company, contractor for certain work at Cheltenham School for Boys, for payment of work done under contract, the requisition calling for the sum of \$23,934.47 in excess of the amount authorized by the Board for the work. The contract in question covers the extension of sewer and water services, and additions to the heating plant.

After consideration of the matter the Secretary was instructed to refer the whole matter to the Attorney General for a decision as to whether the State is required to pay all or any part of the excess charges covered in the bill of the Charles J. Spielman Company.

The Secretary brought to the attention of the Board a request from Cheltenham School for Boys for authority to make certain repairs to the Power Plant. Mr. Kirkman advised that his investigation showed that these repairs could be made at a cost of approximately \$585.00.

The Board approved the doing of this work, payment to be made from the budget of the institution.

COMPTROLLER OF THE TREASURY:

of the Board

The Secretary brought to the attention/a request which had been received by the Comptroller from Mr. Morris A. Baker, attorney, representing Bowling, Inc., for a refund of the unused portion of the bowling alley licenses issued to that corporation for Charles Bowling Alleys at 1717-29 North Charles Street, Baltimore, due to the fact that the corporation sustained an almost overwhelming loss by fire on October 23, 1945.

The Board was unable to approve this request for refund due to the fact that there is no provision in law authorizing the Comptroller to make such refund.

The Board approved payment of the following refunds from Miscellaneous Appropriation No. 2, Item #17: -

Title Tax:

Cecil W. Elder	\$5.01	
Priscilla E. Williams	6.34	
Charles Henry Harris	8.01	
Paige Kenneth Richardson	15.01	
Charles Henry Harris	-	
Margaret Mary Bolac	5.51	
Carl Burton Mercer	17.11	
Hazzard Bishop	6.83	
Marion Gordon Shank	11.77	
Francis Bennett Carter	<u>6.33</u>	\$81.92

Licenses:

James L. Ford t/a N. R. Ford & Co. (Detective)	\$303.00	
Henry J. Kudzia (Marriage)	<u>3.00</u>	306.00

Recordation Tax:

Maryland Chicken Co-operative, Inc.	<u>\$16.30</u>	16.30.
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The Board also approved the payment of refund covering franchise tax paid in error to the State from Item #208-C of the budget of the State Tax Commission:-

National Water Main Cleaning Company	\$10.30.
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COURT COSTS:

The Board approved payment from Item #207 of the budget of the Board of Public Works of bill of The Daily Record Company covering 50 copies of Appellee's Brief and Appendix No. 51 Johns Hopkins University vs. Board of County Commissioners of Montgomery County and The State Tax Commission in the amount of \$95.50, this bill having been approved by the State Tax Commission.

DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board a letter received from the Department of Correction requesting that the sum of \$10,000 be transferred to the State Use Industries Fund Account from the following accounts:

Maryland House of Correction, Special Fund	\$3,000
Maryland State Reformatory for Males-Special Fund	3,000
Maryland Penitentiary-State Use Industries Fund	4,000,

to cover salaries and expenses of the Industrial Superintendent, the Sales Promotion Managers, and salary of an Accountant-Auditor which the department desires to employ, which request was approved.

The Board approved request of the Department of Correction for authority to use \$500.00 of funds available in the General Bond Issue of 1941 for the purchase of additional dental equipment in order to equip a small institutional laboratory for making dental plates at the Maryland House of Correc-

tion, and thus eliminate numerous trips now required to take inmates to the University of Maryland Clinic. It was stated that this procedure would keep the inmates at the institution and be less expensive at the same time.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Board approved execution of deed conveying to the Baltimore County Commissioners right-of-way through the State property on the River Road in the vicinity of Thomas Viaduct, the conveyance of this property having been authorized by the Board at a meeting held May 15, 1945, and affixed their signatures thereto. This deed was approved by the State Law Department and executed by the Department of State Forests and Parks.

The Board approved execution of and affixed their signatures to deed from the Department of State Forests and Parks to Thomas F. and Florence O'D. Maher covering sale of 17½ acres along the Patapsco River, near Highway No. 1 and Relay Bridge, for the sum of \$1,750.00, as authorized by the Board on May 15, 1945. This deed was approved by the State Law Department.

The Board approved execution of Agreement between the Department of State Forests and Parks and the Western Union Telegraph Company for the leasing of certain land in Baltimore County for the erection and maintenance of radio beams and forest fire location towers, as authorized by the Board at its meeting of May 15, 1945, this Agreement having been approved by the State Law Department.

The Secretary brought to the attention of the Board a communication received from the Department of State Forests and Parks requesting authority to enter into an agreement with the Burnwell Coal Company for the stripping of 100 acres of coal in the Savage River State Forest, being a part of the Bond Tract, along the same lines as agreements made with other persons for coal stripping in State properties, together with a request that the Burnwell Coal Company be authorized to rebuild approximately two and one-half miles of railroad into the property. It was stated that somewhat less than one mile of this road crosses Federal Leased Land and State Forest Property.

The Board approved the plan for an agreement with the Burnwell Coal Company and authorized the Secretary to execute the plan of operations with regard to hazards as fully as possible. The Department of State Forests and Parks dated 1/1/46.

DEPARTMENT OF

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was \$4,525 submitted by Mr. G. Elton

GENERAL EMERGENCY F

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- 3- \$450.00 to the Maryland Real Estate Commission to supplement the 1946 budget for that agency.

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\$1,500, for completion and print-

- 4- \$6,293.00 to the Eastern Shore State Hospital to take care of the additional food costs and kitchen help necessary.
- 5- \$100.00 to the Supreme Bench of Baltimore City for the Probation Department covering amount necessary for the salary of the Probation Officer of \$2,100.
- 6- \$500.00 to the Maryland State Board of Motion Picture Censors covering standard salary scale increases in the fiscal year 1946.

Mr. Kirkman brought to the attention of the Board a request for an allotment of funds from the General Emergency Fund for the expense of providing education for the blind persons outside of the Maryland Workshop for the Blind.

After due consideration of the matter, it was felt that no action could be taken on the request at this time.

Mr. Kirkman brought to the attention of the Board the matter of providing funds for the Department of Motor Vehicles to take care of the administration of the Motor Vehicle Financial Responsibility Law passed at the 1945 session of the General Assembly. Mr. Kirkman reported that \$25,525.00 would be necessary to take care of this expense.

The Budget appropriates the expense of administration of this law out of the excess receipts of the State Insurance Department because of the additional tax on premiums which will result from the automobile insurance being taken out by the owners of automobiles to cover their responsibility under the new law. Therefore, it was agreed that the expenses should be advanced by the Comptroller with the understanding that later in the fiscal year the amount necessary to off-set the expenses would be transferred from the revenues of the State Insurance Department, as contemplated by the Budget appropriation.

LEASES:

Upon recommendation of Mr. Kirkman the Board approved renewals of the following leases: -

- Commissioners of the State Accident Fund - Calvert Building and Construction Company, for 639-661 Calvert Building, for a term of one year, at an annual rental of \$5,604.00. October 1, 1945.
- State Industrial Accident Commission - Calvert Building and Construction Company, covering Suite 741, and rooms 723-728, 744-752, for a term of one year, at an annual rental of \$1,075.75 per month, or \$12,909 a year. November 1, 1945.
- State Board of Correction - Calvert Building and Construction Company, covering 361-369 Calvert Building, at an annual rental of \$1,957.44. January 1, 1946.
- State Board of Examining Engineers - Court Square Building, for a term of one year from December 1, 1945, at the rate of \$420.00 per annum.
- Maryland State Police - Amy P. Isaac, Mary W. Isaac, Eleanor P. Passano & Edward B. Passano, covering one acre of ground at Deer Park Road and Liberty Turnpike Road, Baltimore County, for a term of two years from November 1, 1945, at the rate of \$100.00 for two years.
- Cheltenham School for Boys - Banneker Building Company, for offices at 14 E. Pleasant Street, Baltimore, for a term of one year from October 1, 1945, at an annual rental of \$240.00.
- State Department of Health - Board of Trustees, Sinepuxent Lodge, A.F. & A.M., No. 193, Snow Hill, Maryland, for public health clinic for a term of ten years from January 1, 1946, at an annual rental of \$720.00.
 - Mrs. Alma B. Fisher, of Denton, Maryland, for Health Department Office on First Street for a term of two years from December 1, 1945, at an annual rental of \$216.00.
 - William D. Hardester, covering clinic space at Fifth Street and Maple Street, Pocomoke City, Maryland, for a term of three years from October 1, 1945, at \$480.00 per year.

Upon recommendation of Mr. Kirkman the Board authorized the execution of new leases in the following instances: -

Unemployment Compensation Board - Chesapeake Theatres Corporation of New York, covering first floor at Dover and South Harrison Streets, Easton, Maryland, for a term of three years from October 1, 1945, at an annual rental of \$1,200.00.

- O'Sullivan Building, Inc., covering 1147 and 1148 of O'Sullivan Building, Baltimore, for a term of eleven months from October 1, 1945, at an annual rental of \$1,020.00.

- The Keyser Office Building Company, covering 300-306 Keyser Building, Baltimore, for a term of eight and one-half months from October 15, 1945, at the annual rental of \$5,100.00.

State Department of Education - Harry E. Eberly, covering office room at 170 W. Washington Street, Hagerstown, Maryland, for a term of one year from October 1, 1945, at an annual rental of \$600., payable by the Federal Government.

- L. Atwood Bennett and J. Asbury Holloway, covering office space at South Division Street and Camden Avenue, Salisbury, Maryland, for a term of six months from September 1, 1945, at an annual rental of \$264.00, payable by the Federal Government.

- The John G. Grau Company, Inc., covering Room 500, Liberty Building, Baltimore, Maryland, for a period of eight months from November 1, 1945, at \$2.50 per square foot, payable \$422.50 per month, payment to be made from Federal Funds.

State Auditor - Standard Oil Company of New Jersey, covering Suite 1402-3 Standard Oil Building, Baltimore, for a period of one year from October 15, 1945, at an annual rental of \$3,600.00.

Maryland State Planning Commission - Calvert Building and Construction Company, covering 104-06 and 108-A Equitable Building, Baltimore, for a term of one year from December 15, 1945, at an annual rental of \$1,620.00.

Mr. Kirkman brought to the attention of the Board a request from Major Tipton that he be authorized to rent space in the Calvert Building for \$1,953.00 for the use of the War Surplus Property Division. Mr. Kirkman recommended that instead of renting the space in question that the War Surplus Property Division be housed in available space in the 104th Medical Regiment Building which could be made suitable by the installation of electrical fixtures and by renovation at a cost of several hundred dollars, and thereby save the difference between the amount it would be necessary to spend to make this space useable and the \$1,953.00 which would be necessary as rental for the space in the Calvert Building.

Mr. Kirkman's recommendation was approved and he was authorized to arrange accordingly.

The Board approved the leasing of the 104th Medical Regiment Armory to All Sports, Inc., an organization which will use the facilities of the Armory for holding sporting events such as boxing, basketball, etc., the lease providing for a schedule of rates depending upon the number of nights during a week the Armory is used, with a minimum guarantee.

Mr. Kirkman called attention to the fact that the lease which Bethlehem-Fairfield Shipyard, Inc. has with the State for the State Tobacco Warehouse will expire December 31, 1945. Bethlehem-Fairfield Shipyard, Inc. is unable to say at this time how much longer it will need the space but is desirous of renting it on a month to month basis, which Mr. Kirkman recommended.

The Board approved the renting of this space on this basis, as recommended by Mr. Kirkman.

MARYLAND COUNCIL OF DEFENSE:

The work of the Maryland Council of Defense having been completed and the members of the Council desiring to be relieved of any further responsibility for the disposition of property, etc. remaining, it was agreed to setup the War Surplus Property Division to take care of the work of closing out the properties remaining in the hands of the State, and to make available to that Division the unexpended balance as of December 1, 1945 remaining of the allotment of \$10,037 provided for the Maryland Council of Defense for the fiscal year 1946.

MARYLAND GAME & INLAND FISH COMMISSION:

The Secretary brought to the attention of the Board letter dated November 7, 1945, which had been received from the Maryland Game and Inland Fish Commission requesting approval to the expenditure of \$2,500 to take care of attorneys' fees, surveyor, searching of title, etc. in connection with the purchase of 10½ acres of land in Washington County, it being set forth in the letter of the Commission that these expenses would be necessary before it would be possible for the Circuit Court of Washington County to officially decide what the land is worth. When that is done, the Commission will apply to the Board of Public Works for permission to purchase this property and will request approval to a further budget amendment, at a later date.

The Board approved a budget amendment for the Angler's License Fund in the amount of \$2,500 for Item #601, as requested.

MARYLAND PENITENTIARY:

The Secretary brought to the attention of the Board a communication received from the Department of Correction, dated October 15, 1945, in which it was recommended that a change to oil burning equipment be made at the Maryland Penitentiary to relieve the situation caused by smoke emissions from the power plant at that institution. This recommendation was made to the Board of Public Works after a survey had been made by the Department of the situation following complaints made by the Division of Smoke Control of the Department of Public Works of Baltimore City.

After discussion of the situation the Board was unable to approve this request for a conversion of the heating system to oil burning equipment. However, the matter was referred to Mr. Kirkman for investigation and report to the Board as to any possible repairs which might be necessary to the present heating plant.

MARYLAND STATE POLICE:

The Secretary brought to the attention of the Board a further request from the Maryland State Police for authority to have an actuarial study of the State Police Pension System made in accordance with House Resolution dated March 27, 1945. This request was renewed because of the fact that after the matter was referred to the State Insurance Department for action, the Maryland State Police were advised by that Department that it was felt that the State Actuary was unqualified to do this work and recommended that Mr. Buck be employed to make this study.

No action was taken by the Board on this matter.

MARYLAND TUBERCULOSIS SANATORIUM: - Mount Wilson Branch

Mr. Kirkman brought to the attention of the Board the fact that although Mount Wilson Tuberculosis Sanatorium has been authorized to advertise for bids for the construction of employees' cottage for which \$10,000 is provided in the General Bond Issue of 1941, the hospital has deferred asking for such bids until more favorable building conditions exist.

MILITARY DEPARTMENT:

The question of the disposition of the hangars at the Municipal Airport, now that the war is ended, was discussed. It was agreed that these should be turned over to Baltimore City without expense, with the understanding that the City would make restoration of the sites on which the hangars are located.

MISCELLANEOUS:

The Board approved execution of deed conveying to the Mayor and City Council of Laurel, Maryland, by the State of Maryland, a certain parcel of land in Laurel to be used as a site for an armory, in accordance with Chapter 360 of the Acts of 1943, said deed having been approved by the State Law Department.

MORGAN STATE COLLEGE:

Upon the recommendation of Mr. Kirkman, the Board approved payment of \$13,018.50 from the Scholarship Fund of Morgan State College.

STATE DEPARTMENT OF EDUCATION:

The Secretary submitted to the Board request received from Dr. T. G. Pullen, Jr., Superintendent, State Department of Education, asking for authority to write-off as uncollectible accounts receivable for State Teachers College at Frostburg totaling \$1,116.91, as fully set forth in his letter dated September 28, 1945. There was attached to Dr. Pullen's letter copies of correspondence relating to these accounts and especially letter of the State Law Department to the Department of Education wherein it was established that these accounts are impossible of collection.

The Board approved the writing off of these accounts.

The Board approved request of the State Teachers College at Towson that they be permitted to allow to Goucher College the continued use of the fifth and sixth floors in their dormitory along the same lines as was done in the past, with the money paid by Goucher College for these bedrooms to be used to enclose closets in the student bedrooms. The use of this money is to be made thru Item #201 - General Repairs by a budget amendment.

STATE EMPLOYEES:

The Secretary brought to the attention of the Board a communication received from the State Employees' Retirement System advising that Mr. George B. Buck, Actuary, concurs in the opinion of the Retirement System that the Workmen's Compensation Law should govern employees injured in the line of duty.

The Board approved request of the Maryland Tuberculosis Sanatorium for authority to pay Mrs. Hazel Miller the sum of \$32.50 in lieu of vacation which she has been unable to take because of being required to be at work during the time when she would ordinarily have been on vacation.

The Board approved request of the Department of Health for an extension of sick leave in the case of Mrs. Anna E. Rohrer, Laboratory Helper I, in the Hagerstown Office, for the period September 22 to October 1, 1945.

The Board approved request received from the Comptroller of the Treasury for an extension of sick leave from October 9 to December 31, 1945, for Mr. Harold B. Every, employe of the Alcoholic Beverages Tax Division of the Comptroller's Office.

STATE PROPERTY:

Upon recommendation made by Mr. Kirkman, the Board approved disposition of State property no longer necessary in the business of the State in the following instances.

- Department of State Forests & Parks - one 1936 Ford pick-up for \$50.
- Towson State Teachers College - 74 obsolete school desks for \$74. and iron beds and mattresses given to the Goodwill Industries.
- State Reformatory for Males - Reliance Stone Crusher; York refrigeration plant; and miscellaneous scrap for the lumpsum of \$212.
- State Roads Commission - asphalt plank, \$100; Austin pull grader, \$112.50; 26 batteries, \$15.60; small tools, scrap metal and iron, \$53.50.

STATE ROADS COMMISSION:

The Board approved recommendation of Mr. Kirkman and Mr. McCusker that the State Roads Commission be authorized to purchase the property at Hagers-town adjoining the present shop and yard at a cost of \$2,000, the size of the lot to be purchased being 150' x 153'.

The Secretary brought to the attention of the Board communication from the Chief Auditor of the State Roads Commission attached to which was copy of Minutes of the State Roads Commission, requesting authority to abate a charge of \$3,839.78 against Thomas, Bennett & Hunter, Inc., of Westminster, Maryland, this being one of the items in the Accounts Receivable of the Commission.

In making this recommendation for abatement of this account, attention was called to the fact that it was agreed that an error had been made in originally setting up the account. The Board approved the making of this abatement.

Upon the recommendation of Mr. Kirkman the Board approved an exchange of land at Westminster, Maryland, whereby the State Roads Commission would acquire a piece of land adjoining its present property and in exchange for which the Commission is to convey to the owners from whom the said strip of land is to be received, a parcel of land owned by the State Roads Commission which is not needed by the Commission, and for which the exchange of land to be received by the Commission is advantageous to the State.

Under the arrangements the State Roads Commission is to receive from Messrs. Thomas, Bennett and Hunter, Inc. a lot adjacent to the State Roads Commission yard and shop property on John Street, and the State Roads Commission is to convey to Messrs. Thomas, Bennett & Hunter, Inc. the lot at present owned by the Commission which has a frontage of 60' on John Street. The properties involved are of equal value and there will be no consideration passing other than the values represented by the two lots which are the subject of this exchange. (See: End of these Minutes.

The Board approved and executed deeds submitted by the State Roads Commission, bearing the approval of the State Law Department, as follows.

To: - Board of Correction of Maryland certain land situate in Anne Arundel County as authorized by the General Assembly.

Warner W. Waters and Dora S. Waters, certain parcel of land in Anne Arundel County;

T. Claude Welsh, Milton D. Waters and Carolyn W. Waters certain land in Anne Arundel County;

Raymond R. Walker and Grace C. Walker, certain land in Prince George's County; and

The Kensington Volunteer Fire Department, Inc., certain property in Montgomery County, which is no longer required for the State Roads system.

STOCK CERTIFICATES:

The Comptroller reported that there had been received into the State Treasury \$597.82 covering the sale of stock of the Union Trust Company held by the State through issuance of these certificates because of funds which were on deposit in the Union Trust Company at the time of the banking difficulties in 1933 to the credit of the State Roads Commission, but that these certificates were valued at \$724.50, leaving a deficit of \$126.68 for this account.

The Board authorized the Comptroller to write-off the sum of \$126.68 as being uncollectible in this case.

The Secretary brought to the attention of the Board report received from Mr. Miles covering the sale and purchase of securities for the State, as follows:

- 1- Collection of funds due on \$5,000,000 U. S. Treasury 7/8% Certificates of Indebtedness maturing on December 1, 1945, which Certificates were purchased from Post War and General Funds Surplus.
(Mr. Miles advised the State is still holding \$5,000,000 7/8% Certificates which mature June 1, 1946.)
- 2- Subscription to \$5,000,000 U. S. Treasury 2 1/4% Bonds due 12/15/1959-62, which will increase the annual income from \$43,750 for the 7/8% maturing Certificates to \$112,500 from the 2 1/4% Bonds.
- 3- For the State Accident Fund:-
Sold: \$1,000,000 U. S. Treasury 2 1/2% bonds due 12/15/1964-69 @ 102.1/32
100,000 " " 2 1/2% " " 6/15/1967-72 @ 101.5/32
300,000 " " 2 1/4% " " 6/15/1959-62 @ 100.28/32

realizing a profit of \$24,093.74 over the cost of these bonds.

Purchases:

\$ 100,000 U. S. Savings 2 1/2% Bonds, Series G, due 11/1/1957
1,150,000 " Treasury 2 1/2% " due 12/15/1967-72
300,000 " " 2 1/4% " due 12/15/1959-62

increasing the annual income by approximately \$3,750.00.

The Board approved Mr. Miles action in these sales and purchases.

UNEMPLOYMENT COMPENSATION BOARD:

The Secretary reported to the Board that additional information in connection with the quarterly report of the Unemployment Compensation Board for the period ended June 30, 1945, covering "Overpayment of Benefits" had been received from Mr. Russell S. Davis, Chairman.

After considering this additional information in connection with the report, the Board approved the actions of the Unemployment Compensation Board during the quarter ended June 30, 1945, as set forth in the report, in which were included "Interest Waived - \$2,303.83" and "Adjustments, abatements & uncollectible items - \$5,276.06".

UNIVERSITY OF MARYLAND:

The Board formally approved execution of deed which had been executed by the members of the Board as of October 12, 1945, whereby the ground rent of \$54.00 issuing out of the property in Baltimore City known as 514 W. 33rd Street, Baltimore, owned by the University of Maryland was conveyed to Elmira P. Kaufman and Mary E. O'Connor.

BUDGET:

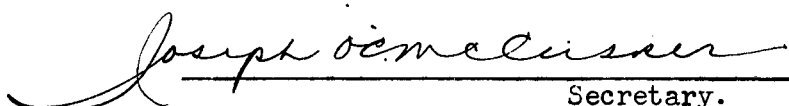
The Secretary brought to the attention of the Board the fact that payments for Overtime worked by employees at the State institutions and in State departments are being carried as overdrafts in the case of a number of the State Agencies and suggested that the Comptroller's Office, in order to be protected against these overdrafts not being taken care of thru allotments from the General Emergency Fund because of the fact that this Fund is close to exhaustion at this time, should receive budget amendments from those departments having such overdrafts in their accounts in order to take care of the overdrafts at this time and any payments necessary for overtime work to the end of the fiscal year out of their own budgets rather than thru any expected allotments from the General Emergency Fund. It was stated by Mr. Kirkman that in the case of most of the mental institutions the budgets of those institutions would be able to absorb this overtime pay.

The Comptroller was requested to advise the agencies where amendments would be necessary to take steps to have them prepared and approved at an early date.

BOARD OF NATURAL RESOURCES:

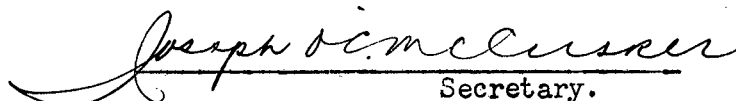
The Secretary reported that the lease between the State of Maryland and the Standard Oil Company of New Jersey covering lands and water bottoms in the State had been duly executed by all concerned, and that the original lease had been forwarded to the Standard Oil Company and that the company's check for \$20,557.50 had been received into the State Treasury.

There being no further business, the meeting was adjourned.


Secretary.

STATE ROADS COMMISSION:

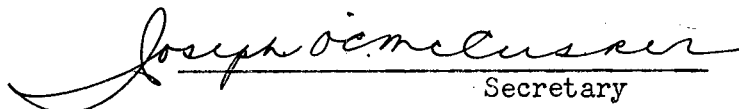
In connection with the transfer of lots at Westminster, Maryland, by the State Roads Commission and by Messrs. Thomas, Bennett and Hunter, as covered in these Minutes on page 468, the Board considered the fact that the improvements on the lot to be received by the State have been appraised by the State Roads Commission at \$1650.00 and in consideration therefor the Board was agreeable to the payment of approximately \$1600.00 by the State Roads Commission to Messrs. Thomas, Bennett and Hunter.


Secretary.

DEPARTMENT OF RESEARCH AND EDUCATION:

The Secretary submitted to the Board for execution deed between the Department of Research and Education and Theodore M. Fries and Bertha Fries, his wife under which deed there is conveyed to Mr. Fries and his wife certain property in Worcester County which is no longer required by the Department for the use of the State of Maryland. The Board was advised that authority for this sale had been given at the meeting held July 14, 1943. This deed was prepared by the State Law Department.

The Board approved this deed and the members affixed their signatures thereto.


Secretary